

Welcome to CCPC Gabriel Allegra House

Welcome to CCPC GA House. This facility is available to all CCPC members only, on a first-come, first-serve basis. Booking of meeting rooms can be done through contacting David Hong at 0414 248 937 or davidhong38@gmail.com. The CCPC GA House's coordinator reserves the right to block out any day and time it deems necessary for any reason.

Meeting room rules are as follows:

1. No smoking in the room.
2. No alcoholic beverages. Use of food and beverages shall be restricted to the Dining room area.
3. Group is responsible for turning off lights, disconnecting electrical appliances, leaving the meeting room and its environments in a safe and clean condition.
4. The last group to leave the facility is responsible for properly locking the facility.
5. All activities must be supervised on premises by at least one adult at all times.
6. Any child under 14 must be accompanied and supervised by a responsible adult at all times.
7. The CCPC management cannot be responsible for storing material for groups using the room.
8. Please keep doors to the meeting room closed at all times to help minimize the noise into the hallway area.
9. Please report any existing damage immediately to David Hong.

In case of failure to abide by the rules, further usage of the meeting room may be refused.

David Hong

GA House Co-ordinator

牧靈中心雷永明樓

歡迎你們使用牧靈中心雷永明樓。使用本中心場地及設施，必須是牧靈中心會員，並以先到先得方式申請。如需申請，可聯絡 David Hong 0414 248 937 或電郵 davidhong38@gmail.com。本會有權隨時終止場地租用而無需給予解釋。

租用守則

1. 禁止吸煙。
2. 禁止酒精飲料，如有需要飲食亦只限在客飯廳內享用。
3. 房間使用後，請將所有檯椅、設備用品安放原位及保持一個安全和清潔的環境。在離開時，請將電燈、電器用品關上。
4. 最後的使用者在離開大樓時，請確保大門鎖上。
5. 所有活動必須至少有一位成人監場。
6. 14 歲或以下小童必須有成人陪同，方可進場。
7. 所有私人財物，如有遺失、損毀，本中心概不負責。
8. 使用會議室時請將房門關上，並確保聲浪不會對其他人士構成滋擾。
9. 如發現任何損毀，請立即向 David Hong 報告。

違規者，本會有權隨時終止其使用房間及設施的權利。

David Hong

雷永明樓聯絡員